

Annex 1 to the Privacy Policy

List of personal data processing activities

Purpose	Categories of personal data	Personal data	Legal basis for processing
Ordering the Service	Contact details	Forename Surname Email address Phone number	Balancing of interests
Registration of user account for Ease CheckIn	Special data for user account	Forename Surname User name Password email address (optional*) Phone number Company name Corp. ID no. or equivalent Next of kin, name and phone number (optional*) ID06 card number (in Sweden only) Personal ID number (in Sweden only)	To fulfil commitment in accordance with agreement
Registration for course	Company details	Company name	To fulfil commitment in accordance with agreement and Consent
	Contact details	Forename Surname	To fulfil commitment in accordance with

		Company Email address Phone number (may be used)	agreement and Consent
Registration for event	Company details	Company name	To fulfil commitment in accordance with agreement and Consent
	Contact details	Forename Surname Email address Phone number (may be used) Any specific data for the purpose in question	To fulfil commitment in accordance with agreement and Consent
Contact via our website, e.g. for more information, an enquiry or to book a demo	Company details	Company name	To fulfil commitment in accordance with agreement and balancing of interests
	Contact details	Forename Surname County Email address Phone number (may be used) Details in free text field*	To fulfil commitment in accordance with agreement and balancing of interests
When you contact us by email	Company details	Company name Project (may be used)	To fulfil commitment in accordance with agreement

	Contact details	Forename Surname Email address Phone number (may be used) Any specific data for the purpose in question	To fulfil commitment in accordance with agreement
	Case details	Details in free text*	To fulfil commitment in accordance with agreement
When you contact us by phone	Company details	Company name Project (may be used)	To fulfil commitment in accordance with agreement
	Contact details	Forename Surname Email address Phone number (may be used) Any specific data for the purpose in question	To fulfil commitment in accordance with agreement
	Case details	Any information provided*	To fulfil commitment in accordance with agreement

*Includes any personal data you chose to provide.